

Town of Denning – Town Board Meeting

Meeting called to order at 6:02 p.m. by Supervisor Brooks.

Held on Tuesday, January 2nd, 2018 held at the Denning Town Hall.

Present: Supervisor Brooks.

Councilmen: Mike Dean, Kevin Smith, and Paul Schoonmaker, Gregory Vurckio.

Also present: Highway Superintendent Dan Van Sadars

The Town Clerk Minute Book was signed prior to the meetings commencement. The Town Clerk gave the Board members their copy of the agenda and Resolution No. 1 thru 24 of 2018, as well as the 2018 fee schedule and Procurement Policy.

Pledge of Allegiance

Reading of last month's minutes by Town Clerk Joy Monforte.

Motion to adopt and approve as read by Councilman Gregory Vurckio, 2nd by Councilman Mike Dean. All in favor. Motion carried by a 4 to 0 vote.

Resolution No. 1 of 2018 of the Town of Denning

New York State Town Law section 63 authorizes the Town Board to determine the rules of its procedure,

RESOLVED that all Town meetings and public hearings will be conducted in accordance with New York State Open Meetings Law, and in such spirit that the following rules be enacted:

1. That a majority of any convened Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.
2. That the vote upon every question shall be taken by ayes and nays, and that the names of the members present and their votes shall be entered into the minutes.
3. That every act, motion or resolution shall require for its adoption the affirmative vote of a majority of all of the members of the convened Board.
4. That public participation at all regular and special Town Board meetings will be limited to commentary during established intervals as documented in each meeting agenda.
5. That any person speaking to the Town Board at all regular or special Town Board meetings will only be heard at the consent of the Supervisor or presiding Public Officer, and that they will be required to address their remarks exclusively to the Town Board without engaging the public in debate.
6. That all interested persons will have the right to attend public hearings of the Town, participate freely and make inquiries relating to the purposes thereof.
7. That public participation at all public hearings will consist of commentary limited to the purpose of the hearing, being only directed towards the convening Town agency.
8. That votes will not be taken by any convened Board on any pending legislation, permit application, zoning variance application or appeal during any public hearing that is subject thereof.
9. That response to any public commentary at any public meeting or hearing will be at the discretion of the Supervisor, Chairman or Deputy of any convened Town agency, and that the presiding Public Officer shall have the authority to refer any questions to the Attorney for the Town, or to other Board members.
10. That these rules may be amended at any time during the calendar year by resolution of the Town Board.

Motion to adopt and approve by Councilman Mike Dean,
2nd by Councilman Paul Schoonmaker. Roll Call Vote:
Councilman Mike Dean AYE Councilman Paul Schoonmaker AYE
Councilman Kevin Smith AYE Councilman Gregory Vurckio AYE
Supervisor David Brooks AYE
Motion carried following a unanimous roll call vote.

Resolution No. 2 of 2018 of the Town of Denning

WHEREAS New York State Town Law sections 62 authorizes the Town Board to establish fixed days of each month for regular meetings, and

WHEREAS New York State Public Officers Law section 103(b) requires a public body to make all reasonable efforts to hold meetings in facilities that permit barrier free access to the physically handicapped,

NOW THEREFORE, be it **RESOLVED** that the regular Town Board meetings will, throughout the year 2018, be held each month, with the meeting location alternating between Denning Town Hall in Claryville and the Sundown Church Hall in Sundown, between the months of April and October by the following schedule:

Denning Town Hall in Claryville:

6:00 PM Tuesday January 2 (Organizational Meeting)
6:00 PM Tuesday February 6
6:00 PM Tuesday March 6
7:00 PM Tuesday May 1
7:00 PM Wednesday July 3
7:00 PM Tuesday September 4
6:00 PM Wednesday, November 7 NYS elections
6:00 PM Tuesday December 4

Sundown Church Hall in Sundown:

7:00 PM Tuesday April 3
7:00 PM Tuesday June 5
7:00 PM Tuesday August 7
6:00 PM Tuesday October 2

Be It Further, **RESOLVED** that the regular Business Town Board meeting will, throughout the year 2018, be held the on the second Tuesday of each month, at the Denning Town Hall in Claryville, at 6 pm, January 9, February 13, March 13, at 7 pm for April 10, May 8, June 12, July 10, August 14, September 11, and at 6pm October 9, November 13, December 11.

Motion to adopt and approve by Councilman Kevin Smith,
2nd by Councilman Paul Schoonmaker. Roll Call Vote:
Councilman Mike Dean AYE Councilman Paul Schoonmaker AYE
Councilman Kevin Smith AYE Councilman Gregory Vurckio AYE
Supervisor David Brooks AYE
Motion carried following a unanimous roll call vote.

Resolution No. 3 of 2018 of the Town of Denning

WHEREAS New York State Town Law sections 64 (11) authorizes the Town Board to designate the official newspaper of the Town

And **WHEREAS** New York State Open Meetings Law, Public Officers Law section 104, requires notice of time and place of Town Board meetings to be given to the news media,

NOW THEREFORE, be it **RESOLVED** that the Ye Olde Tri-Valley Townsman, P.O. Box 232, Grahamsville, N.Y. 12740, is designated as the official newspaper of the Town of Denning, and

Further, be it **RESOLVED** that the public notices will also be published on the Town of Denning website address www.denning.us

Motion to adopt and approve by Councilman Paul Schoonmaker,

2nd by Councilman Mike Dean. Roll Call Vote:
Councilman Mike Dean AYE Councilman Paul Schoonmaker AYE
Councilman Kevin Smith AYE Councilman Gregory Vurckio AYE
Supervisor David Brooks AYE
Motion carried following a unanimous roll call vote.

Resolution No. 4 of 2018 of the Town of Denning

WHEREAS New York State Town Law sections 64 (11) authorizes the Town Board to designate the banks or trust companies in which all Town officers shall deposit all monies coming into their hands by virtue of their offices,

NOW THEREFORE, be it **RESOLVED** that Catskill Hudson Bank, NYS Route 55, Grahamsville, N.Y. 12740, be the designated depository bank for the Town of Denning, and

FURTHER WHEREAS Real Property Tax Law §996 authorizes the Denning Town Board to contract with a local bank for the collection of real property taxes, and

NOW THEREFORE BE IT RESOLVED, that the Town of Denning Town Board **HEREBY** authorizes the official bank of the Town of Denning which is the Catskill Hudson, the Grahamsville Branch (only) to collect taxes for the benefit of its residents.

SAID bank must follow the New York State rules as established in §996. And

WHEREAS New York State Law authorizes Town Board to set policy by resolution and **WHEREAS** the tax over payments cost the Town additional monies in refunding amounts.

THEREFORE BE IT RESOLVED the Denning Town Board **HEREBY** authorizes the Town of Denning Tax Collector to retain all over payments which are \$2.00 and less. And **FURTHER**

WHEREAS General Municipal Law § 85 authorizes municipalities to provide the imposition of a charge to any account where a tendered payment was dishonored (§ 5-328) by the bank or depository institution, the amount charged to the Town is to be included in the amount due, not to exceed \$20.00. And

WHEREAS New York State Law §4-34 authorizes such charges as "expenses incurred in the accomplishment of powers or duties", and

WHEREAS the Town Board agrees that mailing and other costs should not be borne by the residents,

THEREFORE BE IT RESOLVED that the Town Board **HEREBY** approves the addition of all mailings and other costs incurred to be an additional charge for all returned payments.

NOW THEREFORE BE IT FURTHER RESOLVED the Town of Denning Town Board **HEREBY** approves and adopts the afore mentioned policy.

Motion to adopt and approve by Councilman Mike Dean,
2nd by Councilman Kevin Smith. Roll Call Vote:
Councilman Mike Dean AYE Councilman Paul Schoonmaker AYE
Councilman Kevin Smith AYE Councilman Gregory Vurckio AYE
Supervisor David Brooks AYE
Motion carried following a unanimous roll call vote.

Resolution No. 5 of 2018 of the Town of Denning

WHEREAS New York State Town Law section 118 authorize the Town Board to allow for advanced payments of claims,

NOW, THEREFORE, be it **RESOLVED** that throughout the year 2018, the Town Board authorizes the Supervisor to pay claims, in advance of audit, the bills submitted by health insurance providers, telephone, electric, gas, utility and cable companies, the municipal credit card, post office box fees as well as CHIPS

and any other governmental program which may require proof of paid voucher if SAID payment is required by the program.

Motion to adopt and approve by Councilman Gregory Vurckio,
2nd by Councilman Paul Schoonmaker. Roll Call Vote:

Councilman Mike Dean AYE Councilman Paul Schoonmaker AYE
Councilman Kevin Smith AYE Councilman Gregory Vurckio AYE
Supervisor David Brooks AYE

Motion carried following a unanimous roll call vote.

Resolution No. 6 of 2018 of the Town of Denning

WHEREAS New York State Town Law sections 116 authorizes the Town Board to establish the amount to be allowed for the use of personal vehicles in the performance of official duties,

And **NOW THEREFORE**, be it **RESOLVED** that throughout the year 2018, the rate for financial reimbursement of personal vehicles use during the performance of official duties will be equal to 54.5 cents per mile.

Motion to adopt and approve by Councilman Kevin Smith,
2nd by Councilman Gregory Vurckio. Roll Call Vote:

Councilman Mike Dean AYE Councilman Paul Schoonmaker AYE
Councilman Kevin Smith AYE Councilman Gregory Vurckio AYE
Supervisor David Brooks AYE

Motion carried following a unanimous roll call vote.

Resolution No. 7 of 2018 of the Town of Denning

WHEREAS New York State Town Law Public Officers Law sections 87 (b) (iii) authorizes the Town Board to establish fixed charges for document photocopies resulting from requests for records,

And **WHEREAS** New York State Town Law section 64 subsection 1(a) describes the use of petty cash fund for the purpose of making change when such is required in the performance of official duties,

NOW THEREFORE, be it **RESOLVED** that throughout the year 2018, the Town Clerks Office shall charge a standard fee of 25 cents per copied page up to 8 1/2 by 14 inches, plus all applicable postage charges for the cost of mailing requested documents delivery.

BE IT FURTHER RESOLVED that the collection of all receipts resulting from charges for document copies and mailing be conferred upon the Town Clerk as income through petty cash account.

WHEREAS the Town of Denning Town Board is authorized by New York State Town Law article 6 to set policy to benefit the Town, and

WHEREAS the Town Clerk has requested a Freedom of Information policy pertaining to employees and officials be made in addition to the current form request now being used, and

WHEREAS it has been urged to adopt this policy as recommended by the Association of Towns.

THEREFORE any Town Official or Employee seeking information under the FOIL policy for his or her official duty charge shall not be required to submit a FOIL request.

However, when applied for private use, the FOIL request form must be submitted as well as the copy fee previously approved.

NOW THEREFORE BE IT FURTHER RESOLVED that the Town of Denning Town Board **HEREBY** reaffirms Said Policy.

Motion to adopt and approve by Councilman Gregory Vurckio,
2nd by Councilman Paul Schoonmaker. Roll Call Vote:

Councilman Mike Dean AYE Councilman Paul Schoonmaker AYE
Councilman Kevin Smith AYE Councilman Gregory Vurckio AYE
Supervisor David Brooks AYE
Motion carried following a unanimous roll call vote.

Resolution No. 8 of 2018 of the Town of Denning

And **WHEREAS** New York State Town Law section 20 2 (b) authorizes the Town Board to employ an attorney to render professional services and provide legal advice to the Town, at the fee of \$150.00 per hour.

NOW THEREFORE, be it **RESOLVED** that Rod Futerfas, Attorney at Law, of the firm Wapner, Koplovitz & Futerfas, 239 Wall Street, Kingston, N.Y. 12401 be retained as Attorney for the Town of Denning.
(General Fund Appropriations Code A1420.4)

Motion to adopt and approve by Councilman Paul Schoonmaker,
2nd by Councilman Mike Dean. Roll Call Vote:
Councilman Mike Dean AYE Councilman Paul Schoonmaker AYE
Councilman Kevin Smith AYE Councilman Gregory Vurckio AYE
Supervisor David Brooks AYE
Motion carried following a unanimous roll call vote.

Resolution No. 9 of 2018 of the Town of Denning

WHEREAS New York State Uniform Fire Prevention and Building Code authorizes the Town Board to appoint a Code Enforcement Officer for the Town,

And **WHEREAS** Article 6 of the Zoning Law of the Town of Denning authorizes the Town Board to appoint a Code Enforcement Officer to enforce the provisions of the Zoning Law and the International Building Code.

NOW THEREFORE, be it **RESOLVED** that Karl von Hassel, 524 County Highway 3, Flieschmanns, N.Y. 12430, be appointed as Code Enforcement Officer for the Town of Denning, with an annual salary of \$7,600.00 to be drawn from Safety Inspection Personal Services.
(General Fund Appropriations Code A3620.1)

Motion to adopt and approve by Councilman Gregory Vurckio,
2nd by Councilman Mike Dean. Roll Call Vote:
Councilman Mike Dean AYE Councilman Paul Schoonmaker AYE
Councilman Kevin Smith AYE Councilman Gregory Vurckio AYE
Supervisor David Brooks AYE
Motion carried following a unanimous roll call vote.

Resolution No. 10 of 2018 of the Town of Denning

WHEREAS New York State Town Law section 29(15) allows for the Town Board to authorize the Town Supervisor to designate a bookkeeper for the Town,

NOW THEREFORE, be it **RESOLVED** that Cindy Mickelson, PO Box 251, Grahamsville, NY, 12740, be appointed as bookkeeper of the Town of Denning, with an annual salary of \$9,500.00 to be drawn from Supervisor Personal Services.
(General Fund Appropriations Code **A1220.1**)

Motion to adopt and approve by Councilman Kevin Smith,
2nd by Councilman Paul Schoonmaker. Roll Call Vote:
Councilman Mike Dean AYE Councilman Paul Schoonmaker AYE
Councilman Kevin Smith AYE Councilman Gregory Vurckio AYE
Supervisor David Brooks AYE
Motion carried following a unanimous roll call vote.

Resolution No. 11 of 2018 of the Town of Denning

WHEREAS New York State Town Law section 42 authorizes the Town Board to establish the office of Deputy Supervisor,

and **WHEREAS** New York State Town Law section 42 authorizes the Town Supervisor to appoint the Deputy Supervisor to serve at the pleasure of the Supervisor,

NOW THEREFORE, be it **RESOLVED** that the position of Deputy Supervisor be established, and that Councilman Gregory Vurckio, be appointed as Deputy Supervisor for the Town of Denning.

Motion to adopt and approve by Councilman Mike Dean,
2nd by Councilman Kevin Smith. Roll Call Vote:

Councilman Mike Dean	AYE	Councilman Paul Schoonmaker	AYE
Councilman Kevin Smith	AYE	Councilman Gregory Vurckio	ABSTAIN
Supervisor David Brooks	AYE		

Motion carried following a unanimous roll call vote.

Resolution No. 12 of 2018 of the Town of Denning

WHEREAS New York State Town Law section 32 (2) authorizes the Town Board to establish the office of Deputy Town Superintendent of Highways, and

WHEREAS New York State Town Law section 32 (2) authorizes the Town Highway Superintendent to appoint Robert Totten as the Deputy Highway Superintendent to serve at the pleasure of the Town Highway Superintendent,

NOW, THEREFORE, be it **RESOLVED** that the position of Deputy Highway Superintendent be established for the Town of Denning, with an annual salary of \$1,857.00, to be drawn from Superintendent of Highways Personal Services. (General Fund Appropriations Code A5010.1)

Motion to adopt and approve by Councilman Gregory,
2nd by Councilman Mike Dean. Roll Call Vote:

Councilman Mike Dean	AYE	Councilman Paul Schoonmaker	AYE
Councilman Kevin Smith	AYE	Councilman Gregory Vurckio	AYE
Supervisor David Brooks	AYE		

Motion carried following a unanimous roll call vote.

Resolution No. 13 of 2018 of the Town of Denning

WHEREAS New York State Public Health Law section 4121 and 4123 authorizes the Town Board to appoint a Registrar of Vital Statistics,

NOW, THEREFORE, be it **RESOLVED** that Joy Monforte, 75 Woodfield Road, Grahamsville, NY 12740, serving as Denning Town Clerk, be appointed as Registrar of Vital Statistics with an annual salary of \$50.00, to be drawn from Registrar of Vital Statistics Personal Services. (General Fund Appropriations Code A4020.1)

Motion to adopt and approve by Councilman Kevin Smith,
2nd by Councilman Mike Dean. Roll Call Vote:

Councilman Mike Dean	AYE	Councilman Paul Schoonmaker	AYE
Councilman Kevin Smith	AYE	Councilman Gregory Vurckio	AYE
Supervisor David Brooks	AYE		

Motion carried following a unanimous roll call vote.

Resolution No. 14 of 2018 of the Town of Denning

WHEREAS New York State Town Law section 27 authorizes the Town Board to determine the salaries of town officers and employees, and

WHEREAS New York State Public Officers Law section 9 provides for the designation of order in which two or more appointed deputies may act, and

WHEREAS, under Civil Service Law §41 Deputies of principal executives fall within the exempt class of civil service only when they are authorized by law to act generally for and in place of their principals; and

WHEREAS Public Officers Law section 10 and 25 require the taking of oath of office by all town officers,

NOW, THEREFORE, be it **RESOLVED** that Tammy Beck, Denning, NY 12740, be appointed as First Deputy Town Clerk/Tax Collector and as Records Management Technician for the Town of Denning, with an annual salary of \$5,698.00 to be drawn from Town Clerk Personal Services, and

(General Fund appropriations code A1410.1)

BE IT FURTHER RESOLVED that a Second Deputy Town Clerk/Tax Collector, may be appointed, at any time.

NOW THEREFORE BE IT FURTHER RESOLVED that the Deputy to the Town Clerk/Tax Collector be required to take and subscribe a constitutional Oath of Office to be filed with the Town Clerk as well as a Confidentiality Oath to be on file in the Office of the Town Clerk.

Motion to adopt and approve by Councilman Gregory Vurckio,
2nd by Councilman Mike Dean. Roll Call Vote:
Councilman Mike Dean AYE Councilman Paul Schoonmaker AYE
Councilman Kevin Smith AYE Councilman Gregory Vurckio AYE
Supervisor David Brooks AYE
Motion carried following a unanimous roll call vote.

Resolution No. 15 of 2018 of the Town of Denning

WHEREAS New York State Town Law section 27 authorizes the Town Board to determine the salaries of town officers and employees, and

WHEREAS New York State Civil Service Law sections 35 and 40 establish jurisdictional classification of positions, with provisions for a definition of noncompetitive classification of employment positions subject to Town Council appointment,

NOW THEREFORE be it **RESOLVED** that Tammy Beck be appointed as Clerk to the Justice Court with an hourly wage of \$13.26 not to exceed \$4,045.00 yearly, to be drawn from Justice Personal Services.
(General Fund Appropriations Code A1110.1)

Motion to adopt and approve by Councilman Mike Dean,
2nd by Councilman Paul Schoonmaker. Roll Call Vote:
Councilman Mike Dean AYE Councilman Paul Schoonmaker AYE
Councilman Kevin Smith AYE Councilman Gregory Vurckio AYE
Supervisor David Brooks AYE
Motion carried following a unanimous roll call vote.

Resolution No. 16 of 2018 of the Town of Denning

WHEREAS New York State Arts and Cultural Affairs Law section 57.07 authorizes the Town Supervisor to appoint a Local Historian,

NOW, THEREFORE, be it **RESOLVED** that Tom McGee, 5444 Red Hill Road, Claryville, NY 12725, be appointed as Historian for the Town of Denning.

Motion to adopt and approve by Councilman Paul Schoonmaker,
2nd by Councilman Mike Dean. Roll Call Vote:
Councilman Mike Dean AYE Councilman Paul Schoonmaker AYE
Councilman Kevin Smith AYE Councilman Gregory Vurckio AYE
Supervisor David Brooks AYE
Motion carried following a unanimous roll call vote.

Resolution No. 17 of 2018 of the Town of Denning

WHEREAS New York State Agriculture & Market Law section 114 authorizes the Town Board to appoint a Dog Control Officer for the Town,

NOW, THEREFORE, be it **RESOLVED** that Archie Ackerley Jr., 26 Schultz Road, Claryville, New York, 12725, be appointed as Dog Control Officer for the Town of Denning, with an annual salary of \$618.00, to be drawn from Control of Dogs Personal Services.

(General Fund Appropriations Code A3510.1)

Motion to adopt and approve by Councilman Mike Dean,
2nd by Councilman Gregory Vurckio. Roll Call Vote:
Councilman Mike Dean AYE Councilman Paul Schoonmaker AYE
Councilman Kevin Smith AYE Councilman Gregory Vurckio AYE
Supervisor David Brooks AYE
Motion carried following a unanimous roll call vote.

Resolution No. 18 of 2018 of the Town of Denning

WHEREAS Town Law § 20(1)(a) and (b) authorizes the Town Board to appoint employees it deems necessary for the proper conduct of the affairs of the Town,

NOW THEREFORE BE IT RESOLVED to appoint Scott Mickelson who resides at 455 Yeagerville Road, Napanoch, NY to the position of Town of Denning Recycling Manager, at a salary of \$14.84 per hour to be drawn from Refuse and Garbage Personal Services.
(General Fund Appropriations Code A8160.1)

Motion to adopt and approve by Councilman Paul Schoonmaker,
2nd by Councilman Mike Dean. Roll Call Vote:
Councilman Mike Dean AYE Councilman Paul Schoonmaker AYE
Councilman Kevin Smith AYE Councilman Gregory Vurckio AYE
Supervisor David Brooks AYE
Motion carried following a unanimous roll call vote.

Resolution No. 19 of 2018 of the Town of Denning

WHEREAS New York State Town Law section 267 and 271 require annual appointments to the Town Planning Board and Zoning Board of Appeals with designated terms of office on a calendar year basis, and

WHEREAS Local Law No.3 of 2001 of the Town of Denning requires an annual appointment to the Town Board of Ethics with designated terms of office on a calendar year basis, and

WHEREAS Public Officers Law section 10 and 25 require the taking of the Oath of Office by all town officers,

NOW, THEREFORE, be it RESOLVED that a review of remaining terms of office for members of the Town Planning Board, Zoning Board of Appeals and Board of Ethics be announced on an annual basis at the Town Board organizational meeting.

Further, **RESOLVED** that all newly appointed members be required to take and subscribe a constitutional Oath of Office to be filed with the Town Clerk, and that each member shall be notified of appointment and duration of term in writing by first class mail no later than 10 business days following the annual organizational meeting. And

NOW, THEREFORE, BE IT RESOLVED that these residents are Board appointed or reappointed to said Boards:

Planning Board (7 Year Term)
Travis Coddington (Re-Appointment) - expire 12/31/2024

Zoning Board of Appeals (5 year term)
Mark Boncek (Re-Appointment) - expire 12/31/2022
Pauline Leverich (Remainder of Term Appointment) - expire 12-31-2020

Board of Ethics (3 Year Term)
Jane Carminati (Re-Appointment) - expire 12-31-2019

Motion to adopt and approve by Councilman Mike Dean,
2nd by Councilman Kevin Smith. Roll Call Vote:
Councilman Mike Dean AYE Councilman Paul Schoonmaker AYE
Councilman Kevin Smith AYE Councilman Gregory Vurckio AYE
Supervisor David Brooks AYE
Motion carried following a unanimous roll call vote.

January 2, 2018 – Organizational Meeting

Review of remaining terms:

Planning Board (7 year term)
Katherine Parr - expire 12/31/2020
Joe Sibiga - expire 12/31/2021
Stephen E. Bobik - expire 12/31/2022
Anthony Carminati - expire 12/31/2018

Travis Coddington (Re-Appointment)	- expire 12/31/2024
Chris McInerney	- expire 12/31/2023
James Leverich	- expire 12/31/2019

Zoning Board of Appeal (5 year term)

Frances Chiwiwi	- expire 12/31/2021
Mark Boncek (Re-Appointment)	- expire 12/31/2022
John Barnum	- expire 12/31/2018
Archie Ackerley	- expire 12/31/2019
Pauline Leverich	- expire 12/31/2020

Board of Ethics (3 year term)

Jane Carminati (Re-Appointment)	- expire 12/31/2020
William Leudemann	- expire 12/31/2018
Jeanne Kepley	- expire 12/31/2019

Board of Assessment Review (October 1st to September 30th - 5 year term)

Russell Betters	- expire 9/30/2022
Casey Witthohn	- expire 9/30/2018
Nancy Parrow	- expire 9/30/2019

Resolution No. 20 of 2018 of the Town of Denning

WHEREAS New York State Town Law section 27 authorizes the Town Board to determine the salaries of town officers and employees,

NOW, THEREFORE, be it **RESOLVED** that the following salaries be fixed for the listed town officers and employees for the Fiscal Year 2018 and as approved in the adopted 2018 Budget.

Town Officers:

Supervisor	\$ 14,000.00
Councilpersons (4) each	1,500.00
Superintendent of Highways	49,518.00
Deputy Superintendent of Highways	1,857.00
Town Clerk/ Tax Collector	26,000.00
First Deputy Town Clerk/ Tax Collector	5,698.00
Town Justice	6,665.00
Assessor	13,227.00
Code Enforcement/Building Inspector	7,600.00
Bookkeeper	9,500.00
Dog Control	618.00
Registrar of Vital Statistics	50.00
Recycling Manager	\$ 14.84 per hour
Clerk to Justice Court	13.26 per hour
Court Security Officer	15.00 per hour
Records Management/ IT Tech	25.00 per hour
House Cleaning	\$1,404.00 Annually

Highway Employees:

Laborer	20.59 per hour
Starting Salary	18.84 per hour
Heavy Equipment Operator Class B	21.33 per hour
Starting Salary	19.60 per hour
Heavy Equipment Operator Class A	22.02 per hour
Starting Salary	20.87 per hour
Forman	23.36 per hour

Motion to adopt and approve by Councilman Mike Dean,
2nd by Councilman Paul Schoonmaker. Roll Call Vote:

Councilman Mike Dean	AYE	Councilman Paul Schoonmaker	AYE
Councilman Kevin Smith	AYE	Councilman Gregory Vurckio	AYE
Supervisor David Brooks	AYE		

Motion carried following a unanimous roll call vote.

Resolution No. 21 of 2018 of the Town of Denning

WHEREAS Public Officers Law section 11 (2) authorizes the Town Board to approve the procurement of a blanket undertaking from any duly authorized corporate surety covering Officers, Clerks and Employees of the Town, And

WHEREAS the Town Clerk / Tax Collector / Bookkeeper as well as any Officers and Employees of the Town of Denning will properly account for and pay over any and all monies received in the course of fulfilling Said person(s) duties.

NOW, THEREFORE, be it **RESOLVED** that the public officers bond issued by National Grange Mutual with coverage of \$10,000 for Public Officials and \$800,000 excess for Tax Collectors be procured from Mike Preis, Inc. at the annual premium of \$475.00 to be drawn from Unallocated Insurance. (General Fund Appropriations Code A1910.4).

Motion to adopt and approve by Councilman Gregory Vurckio,
2nd by Councilman Paul Schoonmaker. Roll Call Vote:
Councilman Mike Dean AYE Councilman Paul Schoonmaker AYE
Councilman Kevin Smith AYE Councilman Gregory Vurckio AYE
Supervisor David Brooks AYE
Motion carried following a unanimous roll call vote.

Resolution No. 22 of 2018 of the Town of Denning

WHEREAS New York State has eliminated dog licensing responsibilities as of January 1, 2011 and

WHEREAS the Town is now required to set licensing fees and collect a fee for the New York State Animal Population Control Fund. And

WHEREAS many licenses are renewed by mail with its added cost.

NOW THEREFORE BE IT RESOLVED that **SAID** licensing fees shall include the \$1 and \$3.00 fee as required by New York State. And

WHEREAS New York State mandates a \$7.50 difference between the two licenses.

NOW THEREFORE BE IT FURTHER RESOLVED that the Town of Denning **HEREBY** sets the following dog licensing fees for the year 2018:
Spayed and Neutered fee \$5.00
Unaltered fee \$12.50

Motion to adopt and approve by Councilman Mike Dean,
2nd by Councilman Kevin Smith. Roll Call Vote:
Councilman Mike Dean AYE Councilman Paul Schoonmaker AYE
Councilman Kevin Smith AYE Councilman Gregory Vurckio AYE
Supervisor David Brooks AYE
Motion carried following a unanimous roll call vote.

Resolution No. 23 of 2018 of the Town of Denning

WHEREAS the Town of Denning Town Board feels that a liaison to the Town's Planning Board is a benefit to the Town as a Whole,
NOW THEREFORE BE IT FURTHER RESOLVED that Councilman Mike Dean be re-appointed SAID liaison to the Denning Planning Board.

Motion to adopt and approve by Councilman Paul Schoonmaker,
2nd by Councilman Kevin Smith. Roll Call Vote:
Councilman Mike Dean ABSTAIN Councilman Paul Schoonmaker AYE
Councilman Kevin Smith AYE Councilman Gregory Vurckio AYE
Supervisor David Brooks AYE
Motion carried following a unanimous roll call vote.

Resolution No. 24 of 2018 of the Town of Denning

WHEREAS New York State Town Law section 27 authorizes the Town Board to determine the salaries of town officers and employees, and

WHEREAS New York State Civil Service Law sections 35 and 40 establish jurisdictional classification of positions, with provisions for a definition of noncompetitive classification of employment positions subject to Town Council appointment,

NOW THEREFORE be it **RESOLVED** that Mr. Scott Mickelson and or Matt Woods be appointed to the position of Court Security Office to the Justice Court (which was established in July of 2017), with an hourly wage of \$15.00, to be drawn from Justice Personal Services.
(General Fund appropriations code A1110.1)

Motion to adopt and approve by Councilman Mike Dean,
2nd by Councilman Gregory Vurckio. Roll Call Vote:
Councilman Mike Dean AYE Councilman Paul Schoonmaker AYE
Councilman Kevin Smith AYE Councilman Gregory Vurckio AYE
Supervisor David Brooks AYE
Motion carried following a unanimous roll call vote.

The Town Board reviews the Procurement Policy for 2018.
Motion to adopt and approve by Councilman Gregory Vurckio,
2nd by Councilman Paul Schoonmaker. Roll Call Vote:
Councilman Mike Dean AYE Councilman Paul Schoonmaker AYE
Councilman Kevin Smith AYE Councilman Gregory Vurckio AYE
Supervisor David Brooks AYE
Motion carried following a unanimous roll call vote.

The Town Board reviews the fee schedule submitted by Code Enforcement Officer Karl von Hassel, along with Year End Report, total amount is \$8,740.00.
✓ Discussion follows.

Motion to adopt and approve by Councilman Gregory Vurckio,
2nd by Councilman Mike Dean. Roll Call Vote:
Councilman Mike Dean AYE Councilman Paul Schoonmaker AYE
Councilman Kevin Smith AYE Councilman Gregory Vurckio AYE
Supervisor David Brooks AYE
Motion carried following a unanimous roll call vote.

Correspondence – Supervisor Brooks

- The monthly donation from the Frost Valley YMCA in the amount of \$8,500.00 has been received and is gratefully acknowledged.
- Supervisor Brooks reads a letter from the Justice Court requesting an audit of the year for 2017.

Motion by Councilman Gregory Vurckio to adopt and approve the Court Audit by Auditor Teri Lockhart, 2nd by Councilman Mike Dean. Roll Call Vote:
Councilman Mike Dean AYE Councilman Paul Schoonmaker AYE
Councilman Kevin Smith AYE Councilman Gregory Vurckio AYE
Supervisor David Brooks AYE
Motion carried following a unanimous roll call vote.

Highway Report by Highway Superintendent Dan Van Saders

- Superintendent Van Saders informs the Town Board the highway department fence and gate is done, drivers are pleased.
- The guiderail is installed for Round Pond and Taylor Roads.
- Salt, sand and plowing on going.
- Issue with the fuel gelling up, now hopes it is resolved.
- Has not met with the electrician yet.
- Plans to install weather s tripping around the highway barn doors.
- Suggests electronic door openers to save heat, thereby saving money.
- Highway Superintendent Van Saders informs the Board of a health issue.
- Highway Superintendent Dan Van Saders opens a discussion on a "equipment wish list." Discussion follows.
- Service call on the loader due to starter issues a then a problem with the backhoe pump.
- Supervisor Brooks asks Highway Superintendent Van Saders to get all bills for 2017 submitted for payment next week, due to necessary fiscal transfers.
- Discussion on the operation of the sander on the 550.
- Supervisor Brooks tells Highway Superintendent Van Saders and crew to keep up the good work.

Planning Board Report by Councilman Mike Dean

- No meeting as there wasn't a quorum.

Supervisor Comments:

- Supervisor Brooks reads a training notice from the Association of Towns.
- Supervisor Brooks informs the Town Board he has met with Frost Valley YMCA Director Jerry Huncosky, in an on going discussion to increase their donation.

Supervisor Brooks calls for Councilman comment:

- ❖ Councilman Mike Dean opens a discussion about the flag lighting, suggesting the light be put on the sign.
- ❖ Supervisor Brooks has called and will return the electricians call regarding the up lighting for the flag.
- ❖ Councilman Kevin Smith comments he hopes the zoning is wrapped up soon and he will start checking with NIMS for 2018.

Supervisor Brooks calls for Public Comment: There is none.

Supervisor Brooks call for any further Town Board or public comments or discussion. There is none.

Motion to adjourn at 7:00 by Councilman Mike Dean,
2nd by Councilman Gregory Vurckio, All in favor. Motion carried 4 to 0 vote.

Respectfully Submitted by Joy Monforte, RMC, Town Clerk, January 3rd, 2018

Next Meeting:

Tuesday, January 9th, 2018 at 6 pm at the Denning Town Hall.

Town of Denning – Town Business Meeting

Meeting held on Tuesday, January 9th, 2018 at the Denning Town Hall.
Called to order at 6:00 p.m. by Supervisor David Brooks.

Present: Supervisor David Brooks

Councilmen: Mike Dean, Gregory Vurckio, Kevin Smith and Paul Schoonmaker.
Highway Superintendent Dan Van Sadlers also present.

The Town Clerk's Cash Receipts Book and Bank Statements for the year 2017, for all accounts, were reviewed, accepted and signed. The Town Clerk Minute Book was signed prior to the commencement of the Town Board Meeting, as well.

The Town Clerk gave the Board members their copy of the agenda, Resolutions No. 25 and 26 of 2018 and the Budget vs. Actual thru December 2017.

Pledge of Allegiance

Highway Vouchers presented by Highway Superintendent Van Sadlers.
(see Warrant #1APP, voucher #1-2)

Healthcare Reimbursement Act. DA9060.8 \$2,500.00

Trust & Agency Account DA9030.8 \$662.12

Motion to approve the paid Highway Accounts Pre Paid Vouchers by Councilman Mike Dean, 2nd by Councilman Paul Schoonmaker. All in favor. Motion carried.

Highway Vouchers presented by Highway Superintendent Van Sadlers.
(see Warrant #1A, voucher #1-11)

American Rock Salt DA5142.4 \$4,739.38, \$4,715.95, \$4,700.35

Case Tire Da5130.4 \$1,934.96

Chemung Supply Corp. DA5130.4 \$440.00, \$2,336.00

Ellenville Sand & Gravel DA5142.4 \$3,350.12, \$2,517.19, \$1,695.49

Fleetpride DA5130.4 \$691.75

Heritage DA5110.4 \$1,347.27, \$3,093.23

Home Depot Credit Services DA5130.4 \$29.39

H.O Penn Machinery DA5130.4 \$4,532.74

Shakelton Auto & Truck Parts DA5130.4 \$342.27

Tractor Supply DA5130.4 \$137.87

Motion to approve and pay the Highway Fund vouchers by Councilman Mike Dean, 2nd by Councilman Kevin Smith. All in favor. Motion carried.

Highway Vouchers presented by Highway Superintendent Van Sadlers.
(see Warrant #1APP, voucher #1-2)

MVP Health Care, Inc. DA9060.8 \$5,764.82

Trust & Agency Account DA9030.8 \$694.20

Motion to approve the paid Highway Pre Paid Vouchers by Councilman Gregory Vurckio, 2nd by Councilman Kevin Smith. All in favor. Motion carried.

Highway Pre Pay Vouchers presented by Highway Superintendent Van Sadlers.
(see Warrant #1PP, voucher #1-2)

MVP Health Care, Inc. DA9060.8 \$7,609.40

Shelter Point Life Ins. Co. DA9055.8 \$125.00

Motion to approve the paid Highway Pre Paid Vouchers by Councilman Paul Schoonmaker, 2nd by Councilman Gregory Vurckio. All in favor. Motion carried.

Highway Vouchers presented by Highway Superintendent Van Sadlers.
(see Warrant #1, voucher #1)

NY Labor Law Poster Service DA5110.4 \$89.50

Motion to approve and pay the Highway Fund vouchers by Councilman Mike Dean, 2nd by Councilman Kevin Smith. All in favor. Motion carried.

Highway Superintendent Van Sadlers, informs the Town Board of a new hire, who is replacing a retiring employee, who's last day is the 19th of this month. The new hire is young and already has his CDL Class B.

Supervisor Brooks informs the Highway Superintendent Van Sadlers and the Town Board he is in the process of applying for a town credit card, he has set a

fiscal limit. Currently, the Highway Superintendent, the Town Clerk as well as Supervisor place orders on their private, personal credit card.

The Town Board does a review of estimates for repairs and installs per OSHA, NYMIR and ease of work, at the town hall, highway barn and R&R site.

- Discussion also includes an inverter vs. generator for opening doors at the R&R site, and the highway barn doors.

Supervisor Brooks asks Highway Superintendent Van Sadlers if he has any issues with the submitted fiscal resolutions. Highway Superintendent Van Sadlers responds no.

Supervisor Brooks calls for any questions before Highway Superintendent Van Sadlers leaves, as his portion of the meeting is concluded. There is none.

General Vouchers presented by Supervisor Brooks.

(see Warrant #1APP, voucher (#1-6)

Central Hudson A1620.4 \$259.73, A5132.4 \$326.88

Healthcare Reimbursement Act A9060.8 \$2,500.00

Time Warner Cable 5132.4 \$147.64, A1620.4 \$191.46

Trust & Agency Acct. DA9030.8 \$65.17, \$286.39

Motion to approve the paid General Fund Pre Pay vouchers by Councilman Gregory Vurckio, 2nd by Councilman Mike Dean, All in favor. Motion carried.

General Vouchers, presented presented by Supervisor Brooks.

(see Warrant #1A, vouchers (#1-18)

Central Hudson A5182.4 \$112.17

Gnome Home Inc. A8020.4 \$16.80

Heritagenergy A1620.4 \$189.00, A5132.4 \$248.00

Carl Landon A1460.4 \$246.67

Cindy Michelson A1220.4 \$79.90

Joy Monforte A1410.4 \$49.75

Town of Neversink A7310.4 \$1,600.00

MVP A9060.8 \$40.50, \$40.50

Quill.Com A1410.4 \$242.98

Office of the State Comptroller A690 \$3,678.00

PCM-G A1410.4 \$1,709.96

Power Generator Service A1620.4 \$250.00

River Valley Radio A1650.4 \$295.00

Sullivan Overhead Doors A5132.4 \$385.60

Sundown Methodist Church A1620.4 \$1,200.00

Dan Van Sadlers Petty Cash Reimbursement A51010.4 \$31.66

Wapner, Koplovitz & Futerfas A1420.4 \$75.00

UCRRA A8160.4 \$1,384.65

Motion to approve and pay General Fund vouchers by Councilman Mike Dean, 2nd by Councilman Kevin Smith, All in favor. Motion carried.

General Pre Pay Vouchers presented by Supervisor Brooks.

(see Warrant #1PP, voucher (#1-1)

MVP Health Care Inc. DA9060.8 \$5,702.17

Motion to approve the paid General Fund Pre Pay vouchers by Councilman Gregory Vurckio, 2nd by Councilman Kevin Smith, All in favor. Motion carried.

General Vouchers, presented presented by Supervisor Brooks.

(see Warrant #1, vouchers 1-6)

Association of Towns A1920.4 \$800.00

CWT A1989.4 \$500.00

Jonathan Follender A1110.4 \$190.00

NYS Highway Superintendent Association A50104 \$200.00

NY Planning Federation A8020.4 \$260.00

Mike Pries, Inc. A1910.4 4475.00

Motion to approve and pay General Fund vouchers by Councilman Gregory Vurckio, 2nd by Councilman Mike Dean, All in favor. Motion carried.

Resolution No. 25 of 2018

WHEREAS New York State Town Law §113 authorizes the Town Supervisor to transfer funds between General Fund accounts upon the approval of an authorizing resolution by the Town Board, and

WHEREAS the 2017 General Fund for the Town of Denning is in need of budgetary transfers.

NOW THEREFORE BE IT RESOLVED that the Town of Denning Town Board **HEREBY** authorizes the Supervisor to increase the following Appropriations Codes:

A1110.1 Justice Court Personal Services \$832.00

And A1110.2 Justice Court Equipment in the amount of \$192.00

And A1320.4 Auditor Contractual Expense in the amount of \$475.00

And A1620.2 Buildings Equipment in the amount of \$480.00

And A1650.4 Central Communications in the amount of \$683.00

And A1670.4 Central Data Processing in the amount of \$1,169.00

And A1910.4 Unallocated Insurance in the amount of \$842.00

And A9030.8 Social Security in the amount of \$126.00

And to decrease A1990.4 Contingency Account in the amount of \$4,799.00

Motion to adopt and approve by Councilman Kevin Smith,
2nd by Councilman Gregory Vurckio. Roll Call Vote:

Councilman Mike Dean AYE Councilman Paul Schoonmaker AYE

Councilman Kevin Smith AYE Councilman Gregory Vurckio AYE

Supervisor David Brooks AYE

Motion carried following a unanimous roll call vote.

Resolution No. 26 of 2017

WHEREAS New York State Town Law §285-a authorizes the Town Supervisor to transfer funds between Highway Fund accounts upon the approval of a resolution by the Town Board, and

WHEREAS the 2017 Highway Fund for the Town of Denning is in need of budgetary transfers.

NOW THEREFORE BE IT RESOLVED that the Town of Denning Town Board **HEREBY** authorizes the Supervisor to transfer the following:

\$2,200.00 from Maintenance of Streets Equip. Expense DA5110.4 to Maintenance of Streets Personal Services DA5110.1, and

\$8,712.00 from Brush & Weeds DA5140.1 to DA9060.8 Health Insurance, and

\$5.00 from Retirement DA9010.8 to DA9055.8 Disability Insurance, and

\$87.00 from Retirement DA9010.8 to DA9040.8 Workers Comp, and

\$8,702.00 from Machinery Contractual DA5130.4 to DA5142.4 Snow Removal.

Motion to adopt and approve by Councilman Mike Dean,
2nd by Councilman Paul Schoonmaker. Roll Call Vote:

Councilman Mike Dean AYE Councilman Paul Schoonmaker AYE

Councilman Kevin Smith AYE Councilman Gregory Vurckio AYE

Supervisor David Brooks AYE

Motion carried following a unanimous roll call vote.

Discussion opened on the cost and amount of salt and sand vs. straight salt.

Brief discussion opened on the court security officer coming back.

Councilman Paul Schoonmaker inquires how the meeting with Frost Valley YMCA Director Jerry Huncosky went. Discussion follows.

Discussion on lighting for the parking lot, as well as lighting for the flag.

Councilman Vurckio informs the Town Board that this month CWT meeting has been cancelled out of respect for Alan Rosa and the loss of a family member.

Councilman Kevin Smith asks about a zoning update, discussion follows.

Supervisor Comments and Councilman Comments: See Above

Supervisor Brooks call for any further Town Board or public comments or discussion. There is none.

Motion to adjourn the Town Board Business meeting at 7:47 by Councilman Gregory Vurckio, 2nd by Councilman Mike Dean, All in favor. Motion carried.

Respectfully Submitted by Joy Monforte, RMC, Town Clerk, January 10th, 2018

Next Meeting:
Tuesday, February 6th, 2018 at 6 pm at the Denning Town Hall.