

**Claryville Fire District  
Minutes from October 21, 2014**

The regular meeting of the Board of Fire Commissioners was called to order immediately following the budget hearing at 8:46 PM, Tuesday, October 21, 2014, in the Claryville Volunteer Fire Department Community Hall.

Present: Chairman/Commissioner Charles Breiner, Commissioners, Jerry Huncosky, Anthony Carminati, Daniel Forger and Andrew Ford.

Representing the Fire Department: Glenn VanDenBerg, Tom Matthews, Jeff Williams, Jennifer Pisaniello, Bonnie VanDenBerg, Gary Frear, Desiree Jimenez-Frear and Virginia Frear.

Public: Robert McConnell, Peter Donnolo, Joy Monforte, Arnold Wager, Katherine Parr, Elaine Beck and Paul Beck.

Minutes of the September meeting were read and approved UPON MOTION Dan Forger, Seconded by Tony Carminati. All in favor. Motion carried by a 5 to 0 vote.

A question was raised regarding the motions in the minutes. The minutes should state names of who voted and in what direction. The minutes will now, and in the future, state any names of abstentions, those opposed, and those in favor. If the vote is unanimous, no list of names is necessary.

The treasurer's report for September was read and approved UPON MOTION Jerry Huncosky, Seconded by Dan Forger. All in favor. Motion carried by a 5 to 0 vote.

Jim Tisch presented the monthly financial report through October 21, 2014 At the completion of the discussion UPON MOTION by Dan Forger, Seconded by Jerry Huncosky was to postpone the transfer of the negative variances until next month so that Jim Tisch could meet with the department and see where the adjustments should be taken from. All in favor. Motion carried by a 5 to 0 vote.

Communications & Bills: The following bills were audited and approved for payment, UPON MOTION by Tony Carminati, Seconded Jerry Huncosky. All in favor. Motion carried by a 5 to 0 vote.

**APPROVED BILLS**

3175	Verizon -7270	Telephone	62.72
3176	Verizon - 7075	Telephone	56.31
3177	Hughes Net	Internet	84.99
3178	Central Hudson	Electric	515.72
3179	Jim Tisch	October fees for Sec/Treas	400.00
3180	Claryville Volunteer Fire Dept.	November Rent	966.67

3181	Extrication Concepts	Preventive maintenance	1,225.00
3182	KJBL Electronics	Radio & installation	1,463.00
3183	Physicals Unlimited	Physicals & fit tests	890.00
3184	Waterway	Hose and ladder testing	3,169.80
3185	Claryville Volunteer Fire Dept.	storage cabinet, fire prevention materials and batteries	1,700.47
3186	Appraisal Affiliates	Inventory appraisal fee - 1st 50 %	1,800.00
3187	Advanced Auto Parts	Cleaning supplies	300.13
3187	Advanced Auto Parts	Cleaning supplies	305.83
3188	Haight Fire Equipment	Helmet and goggles	645.00
3188	Haight Fire Equipment	Hydro test cylinder	125.00
3188	Haight Fire Equipment	Boots and gloves	752.00
3188	Haight Fire Equipment	Hydro test cylinder	100.00
3188	Haight Fire Equipment	Face shield hardware	44.44
3188	Haight Fire Equipment	Hydro test cylinder	125.00
3188	Haight Fire Equipment	Helmet and gloves	297.50
3188	Haight Fire Equipment	Boots	221.89
3188	Haight Fire Equipment	Stokes basket and back board	1,290.15
3188	Haight Fire Equipment	Variable strap	160.00
3188	Haight Fire Equipment	metal buckles	172.68
3188	Haight Fire Equipment	Storz adapters and ladder rope	470.00
3188	Haight Fire Equipment	Hydro test cylinder and fill	50.00
3188	Haight Fire Equipment	Boots	221.89
3189	Zakarin & Sons	paper towels	87.50

Fire Chief's Report:

3 calls:

September 14th – Motor vehicle accident

September 17<sup>th</sup> – Motor vehicle accident

October 12th – Rescue – slide mountain

Defensive Driving class for members and public.

There were a total of twenty-eight (28) calls year to date. This updated number will be included in each report in the future.

Good turnout for drills and also the Fire Prevention activity (eight members).

The department plans to use a truck for Trunk or Treat on Halloween at the Tri-Valley School and participate in the parade in Woodbourne for veterans day in November.

UPON MOTION by Dan Forger, Seconded by Jerry Huncosky was to authorize the department to take a truck to the two events. All in favor. Motion carried by a 5 to 0 vote.

The Inspection Dinner is scheduled for November 1st.

The department has a new cadet member.

The chiefs attended several meetings regarding changes to the courses such as Firefighter 1. The length of this course is being extended. Also, must have CPR training by a

certified facilitator and basic training at Fire Company before being sent to Firefighter 1 class. Now we can purchase \$58.00 CD's with training presentation on them. The chiefs reported that radios will cost about half of the equipment reserve fund. The County did get a grant for 500 pagers. Uncertain how they will be distributed.

#### Old Business:

Jim Tisch sent a letter out to surrounding departments regarding letting a chief remain in office if they move into a neighboring district. There has been no response back from any of the abutting districts. UPON MOTION by Dan Forger, Seconded by Andy Ford is to change the policy to allow one of the assistant chiefs to reside in an abutting district. In Favor: Dan Forger, Andy Ford, Charlie Breiner and Jerry Huncosky. Opposed- Tony Carminati. Motion carried by a 4 to 1 vote.

Andy Ford reported that a letter was delivered to the Town of Denning to request snow removal. This was hand delivered to Joy Monforte and taken to the meeting. Response recorded in the minutes that they were not interested in taking responsibility for snow removal, but no formal response to the district.

UPON MOTION by Dan Forger, Seconded by Jerry Huncosky is to approved the budget as presented.

Discussion: Reserve contribution: There is no written capital plan, but one will be developed in 2015. The corrective action plan must be in place by 2015, and this includes a written capital plan. This will provide the public with details about uses for the money. If we reduce the contribution by any amount, and then our capital plan states differently, it will be more difficult to increase this contribution in the future. Without a written action plan stating when things need to be replaced, we should not decide that we have too much money in the reserve. When deciding on the contribution amount, it was considered how the reserve was prefunded due to over budgeting in previous years, and reduced from \$50,000 to \$30,000 this year. It was stated that the comptrollers report says that there is enough money in the reserve for our size town. The contribution amount will be revisited next year.

It was also stated that the overall budget can only be increased by 2% each year.

In favor: Dan Forger, Jerry Huncosky, Charlie Breiner. Opposed: Tony Carminati, Andy Ford. Motion carried 3 to 2 vote.

#### NewBusiness:

Tom Matthews requested that custom cabinets be ordered for the trucks and layed out how they would look. Not enough information was provided so no decision was made and further discussion was tabled until next meeting.

A suggestion was made to create business accounts at stores such as Staples. Jim Tisch says he will not be a personal guarantee on the credit card. The current process stands that if you want to purchase products, you must ask the chiefs ahead of time to get approval and a check. These accounts would make the process more efficient, as someone could pick up products and get billed at the end of the month. The account would have a credit limit and individuals could only purchase budgeted items. The company will look into this idea, as we already have accounts like this at Trading Post and Superior. We must insure no rules are violated.

Committee Reports: None

Comments from the Public:

Adjournment: There being no further business the meeting was adjourned at 9:20 PM, UPON MOTION by Dan Forger, Seconded by Jerry Huncosky. All in favor. Motion carried by a 5 to 0 vote.

Respectfully submitted

Jim Tisch, Sec/Treas.  
November 13, 2014